

Checklist of documents for submission of applications

1. Duly filled and signed application in the prescribed format.
2. Detailed CV of PI and collaborators involved in the work and a clearly defined role of each investigator
3. Participant recruitment procedures, brochures, inclusion and exclusion criteria for participant recruitment.
4. Volunteer information sheet.
5. Consent forms in English and native language (Tamil/Hindi etc) of the participant. (Including assent forms where young adults or children are proposed as human participants. The information sheet, consent, and assent forms should be in English and local languages depending upon the place of recruitment. Where documents are translated from the language in which they are written, back-translations should be provided.
6. Ethical clearance certificate for the project from the participating Institute/Organization (If applicable)
7. MoU/MoA signed between PIs and the collaborators from outside IIT Madras
8. Material Transfer Agreement (MTA) for international projects which may involve the exchange of human material or data.
9. Approval from Institutional Committee for Stem Cell Research and Therapy (IC-SCRT) (if applicable)
10. Approval from Institutional Biosafety Committee (IBSC) (if applicable)
11. A statement of conflicts of interest (if any)
12. Bio Banking Repository Committee clearance (if any)
13. Compensation, remuneration, reimbursement, and information on what is to be done in case of Adverse Event (AE) and Serious Adverse Event (SAE)
14. Approval from the Institutional Animal Ethics Committee (If applicable)
15. GCP Certificate for the studies involving Clinical Trials.